



Suruhanjaya Tenaga (SJT) COA COE

Trader/ Forwarding Agent Module

User Manual

Prepared by Dagang Net Technologies Sdn Bhd

Version 1.0

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Revision History

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1.0	September 2026	SZ	Initial Copy

Abbreviation

Abbreviation	Definition
ASP	Application Service Provider
COA	Certificate of Approval- A mandatory safety certification for electrical and electronic equipment sold or imported into Malaysia.
COE	Certificate of Energy Efficiency – A certification focusing on energy performance and efficiency ratings for regulated energy-using products (EUPs) under the Energy Efficiency and Conservation Act (EECA).
DNT	Dagang Net Technologies Sdn Bhd
ePermit	Electronic Permit
FA	Forwarding Agent
OGA	Other Government Agencies
PIA	Permit Issuance Agencies
SJT	Suruhanjaya Tenaga
SMK	Sistem Maklumat Kastam

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Section 1. Introduction

1.1 What is ePermit System?

SJT (Suruhanjaya Tenaga) have been authorized to issue COE (Import/Manufacture/Release Letter) using ePermit platform system that has been provided by Dagang Net Technologies as COE Issuing Agencies (PIA). There are already several government agencies that are using this platform to provide various COEs linked to Customs Department while avoiding costly investments on hardware infrastructures and system maintenance nightmares. The platform also boasts smooth gateway integration to Customs' Sistem Maklumat Kastam (SMK), enabling speedier and reliable processing for the benefit of customers of the agencies contributing to the national agenda and economy.

1.2 How does ePermit System Benefit Me?

- Reduces Turnaround time – faster processing of permit
- It's convenient – ePermit is accessible from any computer that is connected to the internet.
- Ease of Use – user friendly even for non-PC savvy
- Multi-Tasking – access to various value-added services. For example, Tariff Codes, Location Codes.

1.3 Who Should Read This Publication?

This user manual is designed to accommodate the specific requirements of each user. This publication (or topic collection) is intended for.

- Traders
- Forwarding Agents

1.4 About This Document

This publication is to provide an overview for COA COE application for Import, Manufacture and Release Letter, make payment and deeper understand on the system with step by step helps.

1.5 Support Information

Should there be any issues arising from the use of the system, please contact Dagang Net's Careline.

Call our CARELINE at **1300 133 133**

or email to careline@dagangnet.com

CARELINE is available 24 hours daily, including public holidays

Section 2. Getting Started

2.1 System Access

ePermit system is accessible via: <https://newepermit2.dagangnet.com.my/>

Please follow the steps in the images below to access the system.

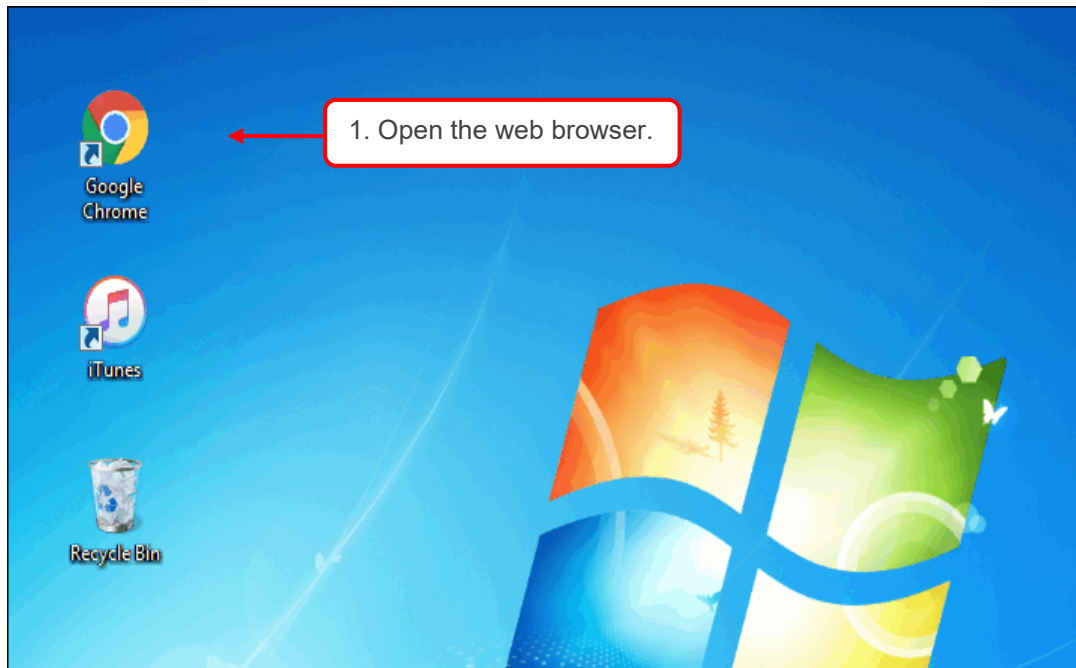


Figure 1

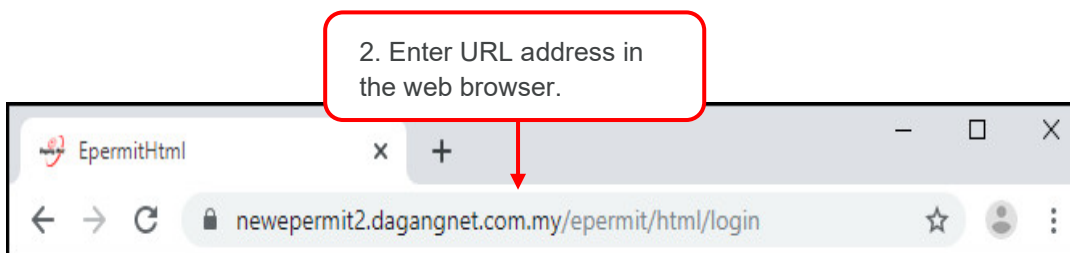


Figure 2

URL address: <https://newepermit2.dagangnet.com.my/>

2.2 Log In

ePermit HOME ABOUT REGISTRATION AND CONTACT INFORMATION SYSTEM REQUIREMENT

Announcement

2020-08-13
DOWNTIME FOR MALAYSIA'S ASW GATEWAY

2020-07-22
DVS: SYARAT PENGIMPORAN BARU KE TURKI SUSULAN PANDEMIK COVID-19

2020-04-28
MAQIS: PEMAKLUMAN PENETAPAN JUMLAH ITEM BAGI PERMIT OGA MAQIS/DOA (EKSPORT) KEPADA 50 ITEM

2020-04-07
DVS: NOTIS MAKLUMAN PENYELARASAN NAMA PRODUK DE SENARAI PRODUK DI DALAM SIJIL VHM BAGI PENGESKPOR PRODUK HAIWAN DAN HASILAN HAIWAN KE SARAWAK

[More](#)

User Login

USER NAME

PASSWORD

[FORGOT PASSWORD?](#)

LOGIN

SIGN ME UP

1. Enter Username and Password here. Then click on Login

Quick Link

Figure 3

2.3 Log out

ePermit HOME PAYMENT

WELCOME FIONA

[PROFILE](#) [LOGOUT](#) FIONA

1. Click here to log out of the system.

TRADER LISTING

Search

Application ID Permit No. / Approval No. Application Date (From)

Approval Date (From) Approval Date (To) Permit Issuance Agency (PIA) Permit Type

Status [Show Draft Applications](#) ☒ Trader Reference No. Payment Status

Listing

No.	Application ID	Permit Type	Application Date	Approval Date	Status	Permit No. / Approval No.	Trader Reference No.	Payment Status

Figure 4

Section 3. Trader Listing

This section shows the steps to search for application from the listing.

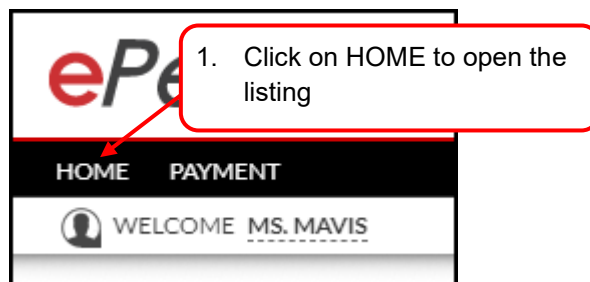


Figure 5

TRADER LISTING

Search

Application ID Permit No. / Approval No.

Application Date (From) Application Date (To)

Approval Date (From) Approval Date (To)

Status ☒ Show Draft Applications ☐ Trader Reference No.

Please Select Payment Status

Permit Issuance Agency (PIA) Permit Type

PIA Reference No. / No Kerja

- Untick this box to select other status to search. Application Date are mandatory to filter application by status.
- Select SJT as the PIA, and other details as required, then click on the 'Search' button.

No.	Application ID	Status	No. / No Kerja	Approval No.	No.	Action							
2	SJT1612026Y0000920	N	Import	COE	G	SJT1612026Y0000919	17/09/2026 10:46:07	Pending for Processing fee				Initiate Payment	☐
3	SJT1612026Y0000919	N	Import	COA	G	SJT1612026Y0000920	17/09/2026 10:44:24	Pending for Processing fee				Initiate Payment	☐
4	SJT1612026Y0000881	N	Import	COA	G		11/09/2026 15:07:43	Pending for Processing fee				Initiate Payment	☐
5	SJT1612026Y0000102	N	Import	COA	B		17/09/2026 10:56:31	Pending for Processing fee				Initiate Payment	☐

Application Types: ☒ New ☐ Renewal

Total Records Go To Page

NOTE: On page load, system will automatically list permit applications that were created within last 30 days with status 'Draft' only. Please use the 'Search' function for permit applications that were created more than 30 days.

Figure 6

Section 4. New Application

ePermit system allows users to make applications directly from the system. Users can also keep track the status of their applications thru this system. User can print the approved COE (Import/ Manufacturer/ Release Letter) once the applications approved with status 'Acknowledge by Customs'.

There are three (3) main Permit types-. Each type has its own mandatory fields and required supporting documents. Applications may be submitted as a single certificate or as a combined application.

Three (3) main Permit types are:

- i. Import/ Import Exhibition
 - Can be submitted as single application for COA or COE or combine/ pairing both (where applicable).
 - Mandatory supporting documents are required.
 - Payment is required.
- ii. Manufacture
 - Can be submitted as single application for COA or COE or combine/ pairing both.
 - Mandatory supporting documents are required.
 - Payment is required.
- iii. Release Letter (RL)
 - All Release Letter can be submitted as a combined/ pairing application except for RL2. RL2 is for COA application only and must be submitted as a single application.
 - Renewal is not applicable for Release Letter.
 - No payment is required.

TRADER LISTING

Search

Application ID: Permit No. / Approval No.: Application Date (From): Application Date (To):

Approval Date (From): Approval Date (To): Permit Issuance Agency (PIA): Permit Type:

Status: [Show Draft Applications](#) ☐ Trader Reference No.: Payment Status:

☐ Please Select ☐ Untick the checkbox to filter other Status

[SEARCH](#)

1. From the Listing page, click New to create new application.

Listing

[NEW](#) [COPY](#) [DELETE](#)

No.	Application ID	Permit Type	Cert Type	Paired App ID	Application Date	Approval Date	Status	PIA Reference No. / No Kerja	Permit No. / Approval No.	Trader Reference No.	Payment Status	
1	SJT1612026Y0009921	Import	COE	SJT1612025Y0000769	17/09/2026 10:58:55		Pending for Processing fee				Initiate Payment	☐
2	SJT1612026Y0009920	Import	COE	SJT1612026Y0000919	17/09/2026 10:46:07		Pending for Processing fee				Initiate Payment	☐
3	SJT1612026Y0000919	Import	COA	SJT1612026Y0000920	17/09/2026 10:44:24		Pending for Processing fee				Initiate Payment	☐
4	SJT1612026Y0000881	Import	COA		11/09/2026 15:07:43		Pending for Processing fee				Initiate Payment	☐
5	SJT1612026Y0000102	Import	COA		17/09/2026 10:58:31		Pending for Processing fee				Initiate Payment	☐

Application Type: ☒ New ☐ Renewal

Total Records: 5 Go to Page: 1

NOTE: On page load, system will automatically list permit applications that were created within last 30 days with status 'Draft' only. Please use the 'Search' function for permit applications that were created more than 30 days.

Figure 8

2. Select the PIA, Permit Type, PIA Processing Branch and Application Type.

Listing

[NEW](#) [COPY](#) [DELETE](#)

Permit Issuance Agency (PIA): Permit Type: PIA Processing Branch: Application Type:

[CREATE](#)

3. Then, click here to create new application.

No.	Application ID	Permit No. / Approval No.	Trader Reference No.	Payment Status	
1	SJT1612026Y0001008				☐
2	SJT1612026RL0000996			N/A	☐

Figure 9

4.1 Basic Details

Once new application is created, the application page will be displayed.

All application basic details will be auto populated based on registered account number. Please fill in other details such as consignee and agent details as required. Details in red boxes are mandatory.

The screenshot displays the 'PERMIT APPLICATION' form. The 'Application' section is highlighted with a red box and an arrow pointing to it, with a callout stating '1. Basic details auto populated.' The form contains the following fields:

Application	
Permit Issuance Agency (PIA)	PIA Processing Branch
SURUHAN JAYA TENAGA	PUTRAJAYA
Application Type	Combined Paired ID
New	SJT1612026Y0001028

Consignee Details	
ROC / ROB No.	Company Name
153647-U	153647-U SDN. BHD.
Company Address	Organization Type
ADDRESS 1	B
ADDRESS 2	10 JALAN SS 6/1, KELANA JAYA
Postcode	City
47301	KELANA JAYA
State	Country
SELANGOR	MALAYSIA

Consignor Details	
ROC / ROB No.	Company Name
41-1532464	INTERNATIONAL, INC.
Company Address	
10000 West 76th Street	EDEN PRAIRIE MN 55344
	UNITED STATES

Figure 10

4.2 Consignor, Agent, and Applicant and Application Details

Please use the same steps to add details in all sections. Details with red boxes are mandatory.

The screenshot displays the 'Agent Details', 'Applicant Details', and 'Application Details' sections of the form. The 'Agent Details' section has a red box around the 'Agent Code' field with a callout stating '1. * Click this button to select registered details from the list.' The 'Applicant Details' section has a red box around the 'Name' field with a callout stating '2. Fill out the required details'. The 'Application Details' section contains the following fields:

Application Details			
Mode of Transport	Purpose	Trader Reference No.	Country of Origin
Please Select	Please Select		
Place of Origin	Consigned From	Port / Place of Import	Location
Customs Station Code			
IBU PEJABAT KASTAM			
Application Remarks			

Figure 11

*Note: Follow these steps for all details with  button.

Consignor Search

Name

SEARCH CLOSE

No.	ROC / ROB No.	Name	Address 1	Address 2	Address 3
1	POT-0192	HAKIM	LOT 11/12	BALAKONG	CHERAS SELATAN

Total Records 1 Go to Page 1

Figure 12

Consignor Details

ROC / ROB No. ID/BDI/A/310/1

Company Name LEX-MARK INTERNATIONAL (S) PTE LTD

Company Address 238A THOMSON ROAD #13-01 NOVENA SQUARE TOWER A SINGAPORE 307684

Postcode City State Country SINGAPORE

Figure 13

4.3 Additional Details

This sub-section shows the steps to add additional details section. This section will required users to add the manufacturer details, Category, Cert Type (COA, COE or COA/ COE) and COA/ COE type. Each permit type selected will have different additional details. These details will change once the Cert Type is selected.

If user need to combine this application for COA/ COE select the 'COA COE' for the Cert Type. The Sub Cert Type detail box will appear once user select the 'COA COE' Cert Type.

1. Fill out all required additional details.

Additional Details

Company Phone No. 034567890 Company Fax No. 03121345678 Company Email Address email@email.com Handphone No. 0123456789

Brand BRAND X Category PORTABLE LUMINAIRE LAMP Cert Type COA COE Sub Cert Type COA

COA/COE Type Import, Display, Sell or Advertise of Electrical Equipment

Name of Manufacturer (Factory Information) Manufacturer XYZ Address of Manufacturer (Factory Information) No 123 Alight 2 Street

Country of Manufacturer (Factory Information) AUSTRALIA

2. Cert Type COA COE and this Sub Cert Type will appear.

Figure 14

4.4 Item Details

This sub-section shows the steps to add item details for new application.

Item Details

* Minimum One Item is Required

1. Click here to create new items.

CREATE DELETE

No.	Tariff Code	Tariff Description	Unit Of Measure	Total (MYR)	Edit	Delete
-----	-------------	--------------------	-----------------	-------------	------	--------

Figure 15

Item Details

Tariff Code *

Unit of Measurement *

2. Click this button to select tariff code for this item.

Tariff Description

Tariff Quantity *

Unit Cost C.I.F (MYR)

Total (MYR) *

Name of Equipment *

COC No.

Test Report No.

Sub-Category *

Model *

SAVE CLOSE RESET

Figure 16

SMK Tariff Search

Product Tariff Search

Tariff Code

Tariff Description

3. Search for Item here.

4. Click on the list to select and add the selected Tariff Code.

SEARCH CLOSE

No.	Tariff Code	Unit of Measurement	Tariff Description
1	7326903000	KGM	--Stainless steel clamp assemblies with rubber sleeves of a kind used for hubless cast iron pipes and pipe fittings
2	8205600000	KGM	-Blow lamps
3	8205700000	KGM	-Vices, clamps and the like
4	8475100000	UNT	-Machines for assembling electric or electronic lamps, tubes or valves or flashbulbs, in glass envelopes
5	8504100000	UNT	-Ballasts for discharge lamps or tubes
6	8513103000	UNT	--Miners' helmet lamps and quarrymen's lamps
7	8513901000	KGM	--Of miners' helmet lamps or quarrymen's lamps
8	8536904000	KGM	--Battery clamps, of a kind used for motor vehicles of heading 87.02, 87.03, 87.04 or 87.11
9	8539214000	UNT	---Other reflector lamp bulbs
10	8539293000	UNT	---Other reflector lamp bulbs
11	8539311000	UNT	---Tubes for compact fluorescent lamps
12	8539312000	UNT	---Other, straight tubes for other fluorescent lamps
13	8539313000	UNT	---Compact fluorescent lamps with built-in ballast

Figure 17

Item Details

Tariff Code * Unit of Measurement *

Tariff Description

Tariff Quantity * Unit Cost C.I.

Name of Equipment * COC No. Test Report No.

Sub-Category *

Model *

Figure 18

7. Items details added on the table.

8. Click this icon to edit this item

9. To delete item, tick here to select and then click on the 'Delete' button.

No.	Tariff Code	Tariff Description	Unit Of Measure	Total (MYR)	Delete
1	8539312000	---Other, straight tubes for other fluorescent lamps		10000	☐

10,000.00

Go to Page 1

Figure 19

4.5 Attachment

Import/ Import Exhibition and Manufacture permit type application are required to add supporting documents for approval process. Total maximum size allowed for attachment is 10MB (10,240 KB). Required documents for the application will be listed on the upload document page.

Please follow the steps below to upload the documents into the system.

Attachment

*Do ensure that the attachment is a valid document
 Note: Maximum total size allowed for attachment

1. Click this button and system will be directed to the page to upload the documents.

Figure 20

[Upload Document](#)

[Evaluation Remark](#)

Upload Document

2. Supporting documents required for this application listed here. Mandatory Documents are required to complete the application.

Test Report / COC

Application ID	SJT1612026Y0001076		
Application Type	Import		
ROC / ROB	153647-U		
Document Required	1	COC	
	2	Declaration Identification Letter (if brand and model not the same with the original)	
	3	Instruction Manual (Mandatory)	
	4	Letter of Consent from the Original Brand Owner (if requested)	
		Do Not Use Other Companies Test	
		aysia market)	
		nt (if requested)	
		n and Catalogue	
		n OR Catalogue (Mandatory)	

3. Select Type of document to upload.

4. Enter File Description.

5. Selected file will be shown here

6. Click on the 'Upload button to upload the selected document.

7. Uploaded documents will be listed on this table.

**** Please attach mandatory document, or else application will consider not complete and will be rejected.**

Apply With *

☒ Own Test Report
 ☐ ID Declaration

Type of Document *

- Please Select - 3

File Description *

4

File Path *

Choose File No file chosen 5

Remark

6

Attached Document

No.	Type of Document	File Description	TR / COC / PCL No.	TR / COC / PCL Date	Upload Date & Time	Remark	File Size	View	Delete
7	1	Instruction Manual (Mandatory)	Instruction Manual V123		28-Sep-2026 08:02 PM		15.50 KB		View Delete

Figur

4.6 Submit New Application

PERMIT APPLICATION

Application

Permit Issuance Agency (PIA) SURUHANJAYA TENAGA PIA Processing Branch PUTRAJAYA Application ID SJT1612026Y0001076 Permit Type Import

Application Type New

Consignee Details

Consignor Details

Agent Details

Applicant Details

Application Details

Additional Details

Company Phone No. 034567890 Company Fax No. 03121345678 Company Email Address email@email.com Handphone No. 0123456789

Brand BRAND X Category LAMP FITTING Cert Type COA COE Sub Cert Type COA

COA/COE Type Import, Display, Sell or Advertise of Electrical Equipment

Name of Manufacturer (Factory Information) Manufacturer XYZ Address of Manufacturer (Factory Information) No 123 Alight 2 Street

Country of Manufacturer (Factory Information) AUSTRALIA

Item Details

CREATE DELETE

No.	Tariff Code	Tariff Description	Unit Of Measurement	Quantity	Unit Cost C.I.F (MYR)	Total (MYR)	Edit	Delete
1	8539312000	—Other, straight tubes for other fluorescent lamps	UNT	9999999		10000		
TOTAL QUANTITY				9,999,999.0000	GRAND TOTAL (MYR)		10,000.00	

Total Records 1 Go to Page 1

Attachment

1. Tick here if agree with the Client's Declaration.

Client's Declaration

☒ I solemnly declare that:

- I hereby submit this application together with the required documents and type test reports.
- I undertake to label the electrical equipment/product in accordance with the details stated in the Certificate of Approval (COA) and/or Certificate of Energy Efficiency (CEE).
- I undertake to obtain and maintain a valid licence under the SIRIM Product Certification Scheme or to conduct the SIRIM Consignment Test.
- I confirm that all information provided in this application is true and accurate.

Remarks

SMK Response

SAVE SUBMIT BACK

2. Click here to save this application as draft, which will be listed in the Listing table.

3. Click here to submit this application

Figure 21

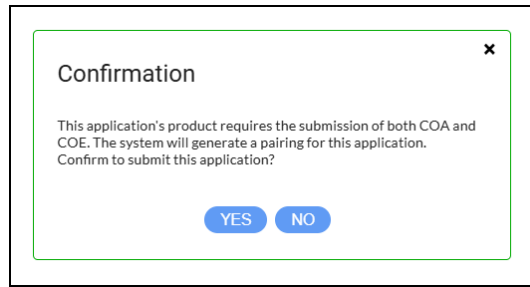


Figure 22: Combine Notification

Figure 6 notification will only appear if this application is a combined COA COE application. Click on 'Yes' to proceed for pairing for the application will appear.

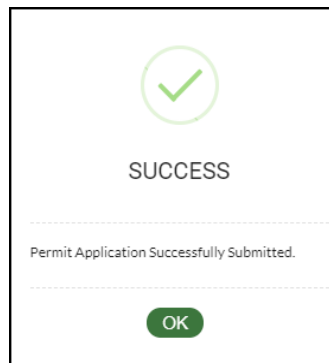


Figure 23: Submitted Notification

PERMIT APPLICATION

Application

Permit Issuance Agency (PIA) SURUHANJAYA TENAGA PIA Processing Branch PUTRAJAYA Application ID SJT1612026Y0001082 Permit Type Import

Application Type New Combined Paired ID SJT1612026Y0001076

Consignee Details

ROC / ROB No. * Company Name * U SDN.BHD.

Company Address * ADDRESS 1 ADDRESS 2

Postcode * City * KELANA JAYA

4. Once Combined application created, Combined Paired ID will be listed here.

Figure 24

5. Submitted application listed in this table as 'Awaiting OGA Verification'

Listing

No.	Application ID	Permit Type	Application Date	Approval Date	Status	Permit No. / Approval No.	Trader Reference No.	Payment Status
1	SJT1612026Y0001082	Import	28/09/2026 20:29:19		Awaiting OGA Verification			
2	SJT1612026Y0001076	Import	28/09/2026 20:24:40		Awaiting OGA Verification			

Application Type: New Renewal

Total Records: 2 Go to Page: 1

NOTE: On page load, system will automatically list permit applications that were created within last 30 days with status 'Draft' only. Please use the 'Search' function for permit applications that were created more than 30 days.

Figure 25

Section 5. Renewal/ Reapply

This section shows the steps for users to renew or reapply permit. Application to be renew must be 'Acknowledge by Customs' and only allowed if application expiring in 60 days and before 2 weeks from expiry. Only COE- Manufacturer that has been approved and COE- Import (Import, Display, Sell or Advertise of Electrical Equipment) that has been acknowledge by Customs can be renewed. Release Letter and expired application cannot be renewed (Expired application need to reapply).

Users will need to select application from the listing to renew, and system will copy all information from the selected application and create new application and saved as draft. Users will then need to update any required information except the Category. Item can be removed (except 1 item left) and users will need to enter reason for removing.

For combine renewal application, renew application ID will be saved in their old pair application.

1. From the Listing page, click *New* to create new application. Then select the PIA, Permit Type and Application Type. Once Renewal is selected as the Application Type, Application ID box will be available for users to select for renewal.

Listing

NEW COPY DELETE

Permit Issuance Agency (PIA) SURUHANJAYA TENAGA Permit Type Import PIA Processing Branch PUTRAJAYA Application Type Renewal Application No. SJT1612025Y0000769

CREATE

No.	Application ID	Permit Type	Application Date	Approval Date	Status	Permit No. / Approval No.	Trader Reference No.	Payment Status
1	SJT1612026MR0001083	Manufacture			Draft			
2	SJT1612026Y0001080	Import			Draft			
3	SJT1612026Y0001033	Import			Draft		WAH-1234567	
4	SJT1612026Y0001030	Import			Draft			
5	SJT1612026Y0001025	Import			Draft			
6	SJT1612026Y0001008	Import			Draft			

Figure 26

Listing

NEW COPY DELETE

Permit Issuance Agency (PIA) SURUHANJAYA TENAGA Permit Type Import PIA Processing Branch PUTRAJAYA Application Type Renewal Application No. SJT1612025Y0000769

CREATE

No.	Application ID	Permit Type	Application Date	Approval Date	Status	Permit No. / Approval No.	Trader Reference No.	Payment Status
1	SJT1612026MR0001083	Manufacture			Draft			
2	SJT1612026Y0001080	Import			Draft			
3	SJT1612026Y0001033	Import			Draft		WAH-1234567	
4	SJT1612026Y0001030	Import			Draft			
5	SJT1612026Y0001025	Import			Draft			
6	SJT1612026Y0001008	Import			Draft			

Figure 27

PERMIT APPLICATION

Application

Permit Issuance Agency (PIA) PIA Processing Branch Application ID Permit Type

Application Type Old ID

Consignee Details

ROC / ROB No. Company Name Organization Type

Company Address Postcode

Consignor Details

ROC / ROB No. Company Address Postcode

Agent Details

3. Renewal application with Old ID created. Edit details as required and upload supporting documents (use same steps as in Section 4. New Application) and submit this application.

Figure 28

Item Details

Tariff Code Unit of Measurement

Tariff Description

Quantity Unit Cost C.I.F (MYR) Total (MYR)

Name of Equipment COC No.

Sub-Category

Model

Item Removal

☒ Remove Item

Reason For Removal

4. Renewal application allows item removal. Tick the box and enter reason for removal then save this update.

Figure 29: Item Removal

Section 6. Copy Application

This section shows the steps to copy an application, where users can save time on data entry.

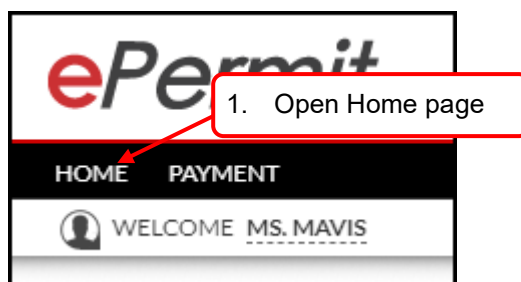


Figure 30

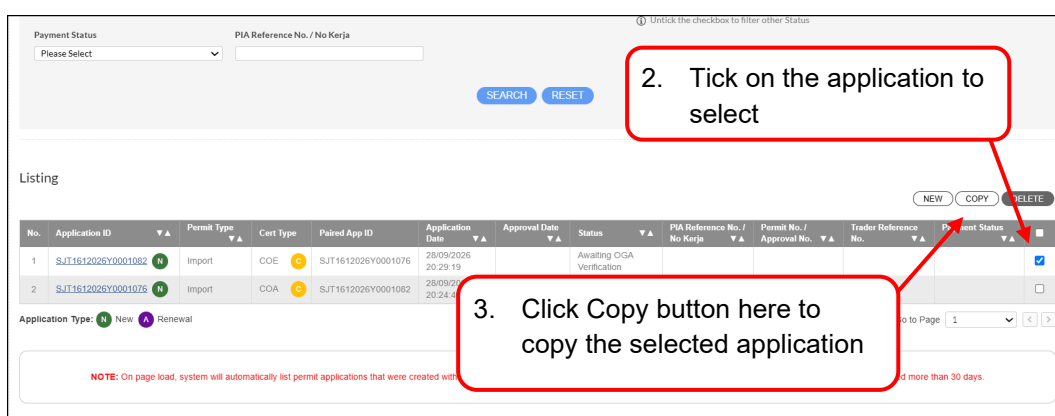


Figure 31

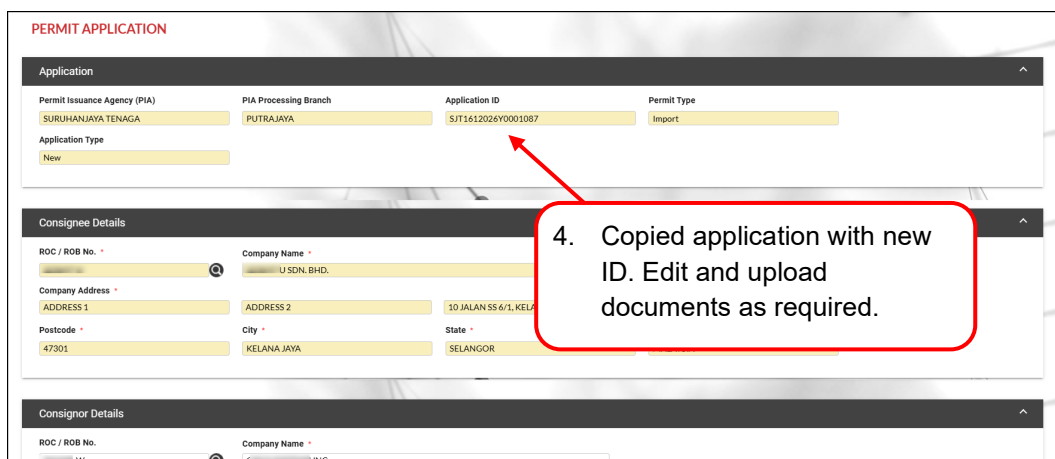


Figure 32

Section 7. Delete Application

This section shows the steps to delete an application. The system only allows deleting application in **DRAFT** status only.

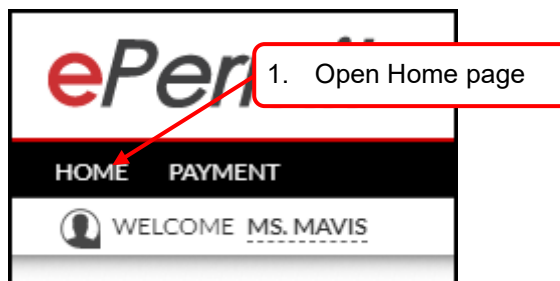


Figure 33

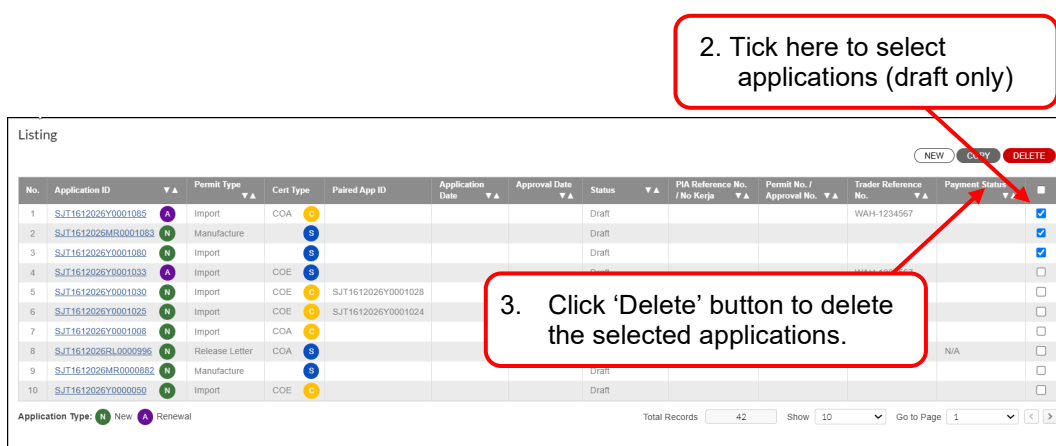


Figure 34

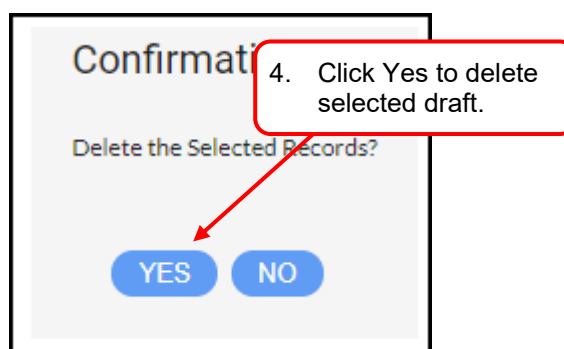


Figure 35

Section 8. OGA Payment

This section shows the steps to make payment thru the system. Once applications are in the 'Initiate Payment' status, payment can be made for these applications. Users can make payment for multiple applications in one transaction.

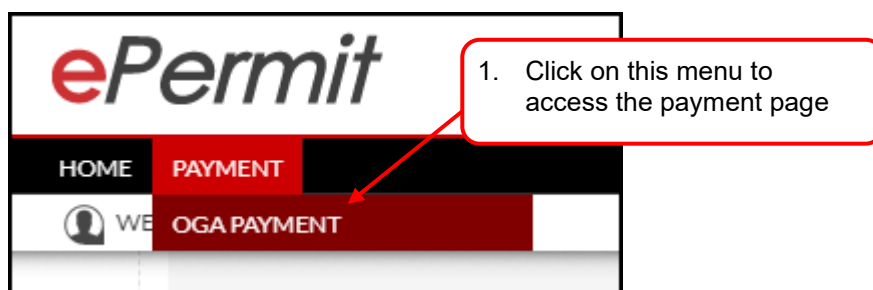


Figure 36

PAYMENT INSTRUCTION LISTING

Search

Permit Issuance Agency (PIA) *
SURUHANJAYA TENAGA

Permit Type
Please Select

Application ID

Trader Ref. No.

Application Date (From)

Application Date (To)

Approval Date (From)

Approval Date (To)

Payment Date (From)

Payment Date (To)

Company Name

Payment Status *
Initiate Payment

Payment No.

Payment Summary Id

SEARCH RESET

3. Tick on the application to select and make payment.

2. Search for applications (with initiate payment status only) for payment here

	Company Name	Amount (MYR)	Payee	Payment Status	Payment No.	Payment Summary Id					
1	DN. BHD.	30.00	SURUHANJAYA TENAGA	Initiate Payment	SJTE1610002692510		☒				
2	Import	SJT1612025Y0000888		SJTPAYMENT	DN. BHD.	30.00	SURUHANJAYA TENAGA	Initiate Payment	SJTE1610002702510		☒
3	Import	SJT1612025Y0000889		SJTPAYMENT	DN. BHD.	30.00	SURUHANJAYA TENAGA	Initiate Payment	SJTE1610002682510		☐
4	Import	SJT1612025Y0001367		SJTPAYMENT	DN. BHD.	30.00	SURUHANJAYA TENAGA	Initiate Payment	SJTE1610001162512		☐

MAKE PAYMENT

Figure 37

PAYMENT INSTRUCTION LISTING

Search

Permit Issuance Agency (PIA) * SURUHANJAYA TENAGA Permit Type Please Select Application ID Trader Ref. No.

Application Date (From) Application Date (To) Approval Date (From) Approval Date (To)

Payment Date (From) Payment Date (To) Company Name Payment Status * Initiate Payment Payment No.

Payment Summary Id

4. Then click on this button to make payment for the selected application

Listing

[MAKE PAYMENT](#)

No.	Permit Type	Application ID	Trader Ref. No.	Expiry Date	Payment Group	Company Name	Amount (MYR)	Payee	Payment Status	Payment No.	Payment Summary Id	
1	Import	SJT161202SY0000883			SJTPAYMENT	DN. BHD.	30.00	SURUHANJAYA TENAGA	Initiate Payment	SJTE1610002692510		☒
2	Import	SJT161202SY0000888			SJTPAYMENT	DN. BHD.	30.00	SURUHANJAYA TENAGA	Initiate Payment	SJTE1610002702510		☒
3	Import	SJT161202SY0000889			SJTPAYMENT	DN. BHD.	30.00	SURUHANJAYA TENAGA	Initiate Payment	SJTE1610002682510		☐
4	Import	SJT161202SY0001367			SJTPAYMENT	DN. BHD.	30.00	SURUHANJAYA TENAGA	Initiate Payment	SJTE1610001162512		☐

Figure 38

MAKE PAYMENT

Payor - Bank Account Details

Payor 153647-U SDN. BHD. Total Amount 60.00

Payment Method Personal Account Email

Payee - Bank Account Details

Payee Name SURUHANJAYA TENAGA Bank AFFIN BANK

Account Holder SJT Bank Branch P90492042

5. Select Payment Method here

6. Selected applications for payment will be listed in this table with payment amount.

[BACK](#) [SUBMIT](#)

Listing

No.	Application ID	Permit Type	Payment Date	Fee Type	Payment No.	Payment Group	Payment Status	Amount (MYR)
1	SJT161202SY0000883	Import		PF	SJTE1610002692510	SJTPAYMENT	Initiate Payment	30.00
2	SJT161202SY0000888	Import		PF	SJTE1610002702510	SJTPAYMENT	Initiate Payment	30.00

Total Records 2 Go to Page 1 [<](#) [>](#)

Figure 39

MAKE PAYMENT

Payor - Bank Account Details

Payor 153647-U SDN. BHD. Total Amount (MYR) 60.00

Payment Method Personal Account Email

Payee - Bank Account Details

Payee Name SURUHANJAYA TENAGA Bank AFFIN BANK

Account Holder SJT Bank Branch P90492042

7. Click here to proceed with payment.

[BACK](#) [SUBMIT](#)

Listing

No.	Application ID	Permit Type	Payment Date	Fee Type	Payment No.	Payment Group	Payment Status	Amount (MYR)
1	SJT161202SY0000883	Import		PF	SJTE1610002692510	SJTPAYMENT	Initiate Payment	30.00
2	SJT161202SY0000888	Import		PF	SJTE1610002702510	SJTPAYMENT	Initiate Payment	30.00

Total Records 2 Go to Page 1 [<](#) [>](#)

Figure 40

Confirmation

Disclaimer: Please check the amount at your bank's portal before authorizing the payment. Dagang Net Technologies Sdn Bhd shall incur no liability for any loss to you or any third party occasioned by the approved transactions. Confirm Submission

8. Payment Disclaimer. Click 'Yes' to submit.

YES

NO

Figure 41

Payment Details

Transaction Amount:
MYR60.00

Merchant Name:
SURUHANJAYA TENAGA-MYPAYMENT

myPayment No. /
Seller Order No. :
SJT-SJTE260928000002-2609282135250003

Product Description:
Payment for ePermit

Payment Channel

Please select a bank for your direct debit payment
Please do not Refresh this page

CIMB Clicks

Enter e-mail address to receive transaction status(Optional)

By clicking on the "Proceed" button, you agree to the terms and conditions of the payment channel.

Proceed

Cancel Payment

9. Select bank for payment

10. Click 'Proceed' to continue payment, and system will be directed to the selected bank site for payment.

Figure 42

Section 9. Print Payment Receipt

Traders/FA can print Receipt directly from this system once the payment is successful as in steps in images below.

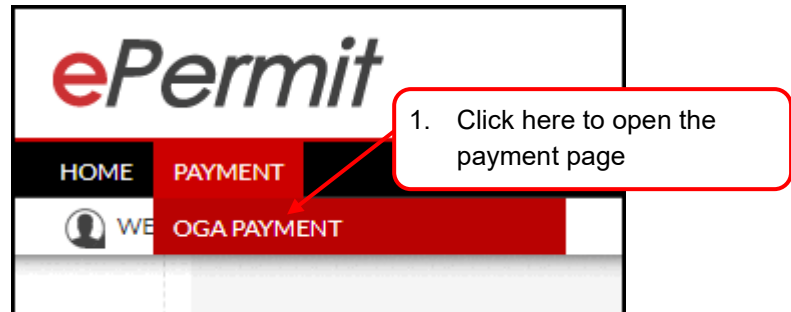


Figure 43

PAYMENT INSTRUCTION LISTING

2. Select PIA and 'Payment Completed' as the payment status, then click on Search to filter the listing.

3. Payment Completed application listed in this table.

Listing

No.	Permit Type	Application ID	Trader Ref. No.	Expiry Date	Payment Group	Company Name	Amount (MYR)	Payee	Payment Status	Payment No.	Payment Summary Id
1	Manufacture	SJT1612025MR0000262			SJTPAYMENT	BHD.	30.00	SURUHANJAYA TENAGA	Payment Completed	SJTE1610002742510	SJTE251024000014
2	Manufacture	SJT1612025MR0000262		23/10/2026 00:00:00	SJTPAYMENT	BHD.	220.00	SURUHANJAYA TENAGA	Payment Completed	SJTE1610002832510	SJTE251024000023
3	Manufacture	SJT1612025MR0000893	WAH-1234567	23/10/2026 00:00:00	SJTPAYMENT	BHD.	220.00	SURUHANJAYA TENAGA	Payment Completed	SJTE1610002822510	SJTE251024000021
4	Manufacture	SJT1612025MR0000893	WAH-1234567					SURUHAN JAYA	Payment Completed	SJTE16100027112	SJTE251024000013
5	Manufacture	SJT1612025MR0000774	WAH-1234567	23/10/2026 00:00:00					Payment Completed	SJTE1610002812510	SJTE251024000021
6	Manufacture	SJT1612025MR0000774	WAH-1234567						Payment Completed	SJTE1610002722510	SJTE251024000013
7	Manufacture	SJT1612025MR0000773	WAH-1234567	23/10/2026 00:00:00					Payment Completed	SJTE1610002832510	SJTE251024000021
8	Manufacture	SJT1612025MR0000773	WAH-1234567						Payment Completed	SJTE1610002732510	SJTE251024000013
9	Manufacture	SJT1612025MR0000894	WAH-1234567	23/10/2026 00:00:00	SJTPAYMENT	BHD.	220.00	TENAGA	Payment Completed	SJTE1610002772510	SJTE251024000017
10	Manufacture	SJT1612025MR0000894	WAH-1234567		SJTPAYMENT	BHD.	30.00	SURUHANJAYA TENAGA	Payment Completed	SJTE1610002612510	SJTE251024000003

4. Click on 'Payment Summary ID' here to view payment details.

Figure 44

PAYMENT INSTRUCTION BY PAYMENT SUMMARY ID

Payor - Bank Account Details

Payor Name	Account Holder Name	Bank	Bank Branch	Payment Model
SDN. BHD.	MS.N@m30/PyN.6B	TEST0021	SBI BANK A	B2C
Submitted Date	Total Amount (MYR)			
24/10/2025 11:35:37	90.00			

Payee - Bank Account Details

Payee Name	Bank
SURUHANJAYA.TENAGA	AFFIN BANK
Account Holder	Bank Branch
SJT	P90492042

Listing

No.	Application ID	Permit Type	Payment Date	Payment No.	Payment Summary Id	Payment Status	Payment Amount
1	SJT1612025MR0000893	Manufacture	24/10/2025 11:35:37	SJTE1610002712510	SJTE251024000013	SJT PAYMENT	30.00
2	SJT1612025MR0000774	Manufacture	24/10/2025 11:35:37	SJTE1610002722510	SJTE251024000013	SJT PAYMENT	30.00
3	SJT1612025MR0000773	Manufacture	24/10/2025 11:35:37	SJTE1610002732510	SJTE251024000013	SJT PAYMENT	30.00

5. Payment details.

6. Click on these buttons to print Receipt for this payment.

BACK PRINT RECEIPT

Figure 45

Resit Online (EOP)

Suruhanjaya Tenaga
Energy Commission

Suruhanjaya Tenaga
No.12, Jalan Tun Hussein, Presint 2,
62100 Putrajaya, Wilayah Persekutuan Putrajaya
TEL:0388708500 https://www.st.gov.my

RESIT

100047 SDN. BHD.
ADDRESS 1
ADDRESS 2
10 JALAN SS 6/1, KELANA JAYA

No. Resit: 251024IKE00115
Tarikh Resit: 24-Okt-2025
Penyedia: N/A
Tarikh Cetak: 28-Sep-2026

Bil	Jenis Bayaran	Nama Bank Pembayar	No. Cek/MO/PO/Ruj. FPX	Amaun (RM)
1	EPERMIT ONLINE PAYMENT	EOP TEST BANK	2510241135470344	90.00
JUMLAH BAYARAN :				90.00

Bil	Deskripsi Bayaran	Nama Pembayar	Aplikasi ID / No. Kerja / No. Rujukan	Kod Hasil	Amaun (RM)
1	FI PROSES BAGI PERMOHONAN KELENGKAPAN ELEKTRIK	SDN. BHD.	SJT1612025MR0000773 6012020/KK100/25	50056	30.00
2	FI PROSES BAGI PERMOHONAN KELENGKAPAN ELEKTRIK	SDN. BHD.	SJT1612025MR0000774 6012020/KK99/25	50056	30.00
3	FI PROSES BAGI PERMOHONAN KELENGKAPAN ELEKTRIK	SDN. BHD.	SJT1612025MR0000893 6012020/KK98/25	50056	30.00
JUMLAH					90.00

Ringgit Malaysia : Sembilan Puluh Sahaja

Figure 46: Receipt Sample

-End of Manual-

This user manual shall be updated as and when required.